



June 23, 2023

NEW: STATEWIDE FORMS CHANGES JULY 11, 2023

There are changes coming to some Statewide Forms in July. The revised Forms are being released on July 11, 2023.

Legal Bulletin 223, which summarizes the forms revisions, redline and SAMPLE versions of the revised forms are linked below for review purposes:

- Legal Bulletin 223
• Revised SWF- redline format
• Sample Revised Forms - clean format

Please read through the information carefully.

The forms will be published for use on TransactionDesk on July 11, 2023.

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REMINDER ABOUT REMARKS SECTION!

Please remember that the public remarks section is to be used only for describing the house. Any "Agent to Agent" remarks (i.e. contact or showing information) must be entered into the Agent Remarks portion of the listing. The agent remarks section is easily viewable on the "1 Page Detail" and the "All Fields Detail" reports.

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STATUS CHANGES

(Price Changes, Extension, Pendings, Releases, Sales)

If these changes are made in your office or if you have made these changes yourself, you DO NOT need to send a copy of the Status Change form into the MLS. The only time the MLS needs a copy of the Status Change form is if you want the MLS to make the changes for you.

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CANCEL AND RE-LIST POLICY

Listing a property, canceling it and entering it in as "NEW" is not acceptable. You must have a minimum of 30 days after canceling a listing before you can enter it in as a "New" listing in the same office. This is a fineable offense and will be closely monitored.