

August 21, 2020

CANCEL AND RE-LIST POLICY

Listing a property, canceling it and entering it in as "NEW" is not acceptable. You must have a **minimum of 30 days** after canceling a listing before you can enter it in as a "New" listing **in the same office**. This is a fineable offense and will be closely monitored.

TransactionDesk Listing Upload Tool

Transaction DESK®



We have launched the Listing Upload Tool in TransactionDesk.

With one click, you can now create an MLS listing from the property data form in TransactionDesk.

<u>Click here</u> to download the Listing Upload Tool guide.



