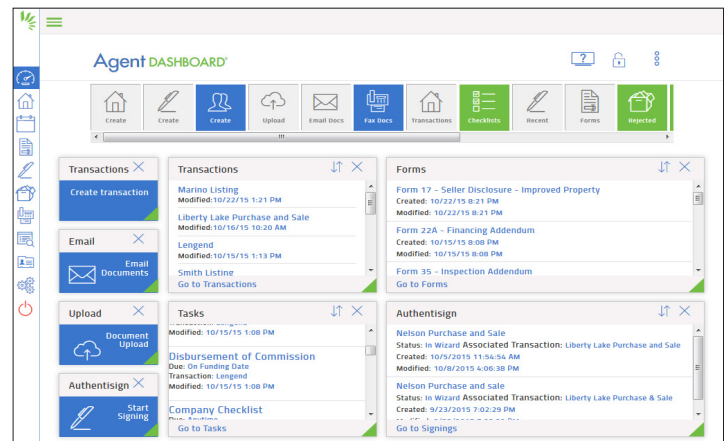


Transaction Desk is a secure online forms platform and document storage system. The service includes online forms, document management, cloud storage, electronic signatures, and fax to email services. Transaction Desk is also integrated with Paragon, allowing for single click transactions from any listing.

## Key Features of Transaction Desk Include:

### ► The Dashboard

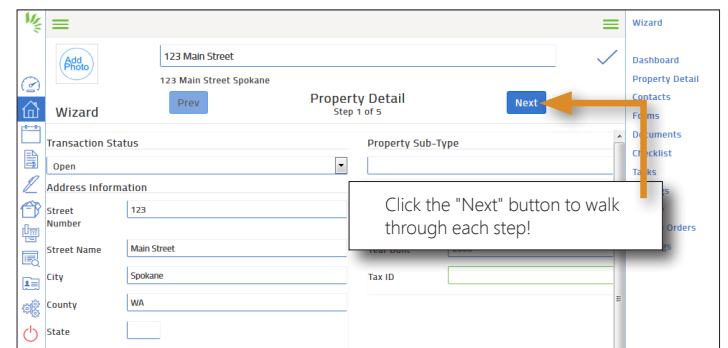
Customize your dashboard to quickly access any feature using icons, action buttons, or display panels.



### ► A Transaction Wizard

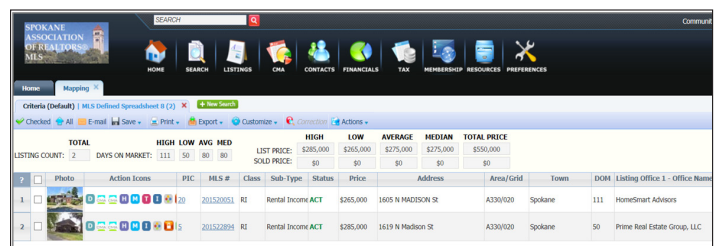
Create, store, and send online transactions using the transaction wizard.

- Auto-fill using a listing number or type out property details
- Add brokers, sellers and buyers as contacts
- Select and fill-in transaction forms
- Upload, track and manage transaction documents
- Send forms and documents to be signed
- Track and view history



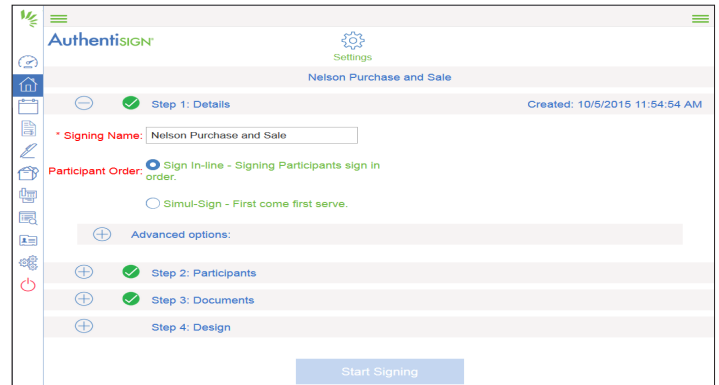
### ► Integration with Paragon

Click the icon from any listing in Paragon to auto-fill forms and automatically create and save a transaction.



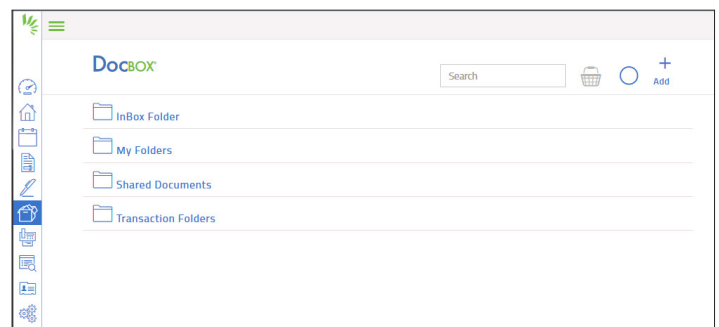
### ► Authentisign Electronic Signature Service

Electronically send transaction documents to clients and other parties for paperless signing.



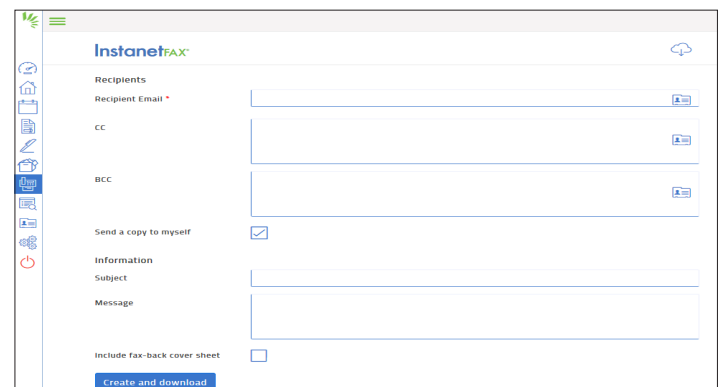
### ► Document Storage

Access, store, share, approve and manage documents online. Documents signed using Authentisign are automatically saved into the appropriate transaction file.



### ► InstanetFax

Transaction Desk includes unlimited inbound and outbound faxing, including paper fax to email technology.



### ► Office Management Tools

Managing brokers can add custom branding and create transaction checklists and approval processes for their offices.

