



May 26, 2017

The SAR/MLS will be closed on Monday, May 29, 2017, in observance of Memorial Day. We wish you and your staff a safe and happy holiday.

CLOSED SALES DEADLINE

Cutoff for May 2017, closed sales will be Thursday, June 1, 2017 at 10:00 a.m. All sales and corrected sales must be sent to the MLS by this date and time in order to be reported for the month of May.

NEW – SELLER’S WAIVER LOOKUP TOOL

A new Seller’s Waiver of Benefits lookup tool has been added to our MLS Dashboard. If you see a property with a sign or a customer has told you about a property for sale but are not able to find it in the MLS, it may have a Seller’s Waiver of MLS Benefits on file. **The lookup tool can be used to search by address or street name to determine if a Seller's Waiver of MLS Benefits has been submitted to the SAR.** A Seller's Waiver must be submitted to the MLS by the next business day on any Mandatory Properties being marketed but not entered into the MLS.

TEMPORARILY OFF MARKET (TOM) STATUS

If you or another agent has a property listed as TOM, a listing may not be entered as New until the TOM listing has been Released. The definition of temporarily off market is as follows: Owner and Broker agree that the Property shall be taken off the market temporarily, such that no active marketing activity shall be conducted at this time. Owner and Broker agree that the relationship between them shall continue to exist, and all rights to commission and other terms and provisions of the Listing Agreement shall continue to apply.

STATUS CHANGES

(Price Changes, Extension, Pendings, Releases)

If these changes are made in your office or if you have made these changes yourself, you DO NOT need to send a copy of the Status Change form in to the MLS. The only time the MLS needs a copy of the Status Change form is if you want the MLS to makes the changes for you.

