

Spokane Association of REALTORS®/MLS
Subscription Change-Order Form

Name _____ Agent # _____

Home Address _____

City/State/Zip Code _____

Phone # _____ email _____

TRANSFER (fee required \$25.00)

Former Firm Name: _____ Co. # _____

New Firm Name: _____ Co. # _____

SAR/MLS SUBSCRIPTION CHANGES

License staying with Firm (SAR member only) with approved waiver
ActiveKey # _____

License signed off by Designated Broker (Quit)
Return of ActiveKey (within 48 hours) ActiveKey # _____
Or Cancel eKey service.

Temporary leave (3 months or less)
(agent keeping ActiveKey, will become inactive)

Reinstate from Temporary leave

Close Office

NOTE: Failure to return ActiveKey due to termination of MLS subscription or Temporary leave will result in Participant or Holder being billed for the ActiveKey.

Dated _____

Dated _____

Holder Signature

By _____

Participant (Designated Broker) Signature

Note: Participant (Designated Broker) Signature required on all **TRANSFERS** and **REINSTATES**.