



SPOKANE ASSOCIATION OF REALTORS®

MLS WEEKLY NEWS & INFO



July 30, 2010

CLOSED SALES DEADLINE

Cutoff for July 2010, closed sales will be Monday, August 2, 2010 at 10:00 a.m. All sales **must be sent to the MLS by this date and time** in order to be reported for the month of July.

DUPLICATE LISTINGS What are the rules?

1. **\$5.00 fee** – both for broker load listings and for MLS input. You may submit payment with the property data sheet or you will be billed monthly by email.
2. **Only across Property Types (not areas).**
3. The words **“Duplicate Listing”** **must** be in the remarks of both listings and the box for Duplicate Listing must be checked.
4. When a change is made on the property, both list numbers must be changed!
5. When the property sells, you must send in a Sold Closed status change on one number **and** notify the MLS of the duplicate listing number. The duplicate listing will be removed from the system.

PARTIAL SAVES CAN RESULT IN NEW LISTINGS THAT EXPIRE THE NEXT DAY

Have you ever put in a new listing and discovered that the expiration date is the same as the list date and the listing has now expired?? The best thing to do is to send the correction in to the MLS on a status change form with an explanation of what happened and that the listing should remain NEW. There is no charge for this and it prevents having a lot of expired listings that should not be in the system.

CANCEL AND RE-LIST POLICY

Listing a property, canceling it and entering it in as “NEW” is no longer acceptable. You must have a **minimum of 30 days** after canceling a listing before you can enter it in as a “New” listing **in the same office**. This is a fineable offense and will be closely monitored.



Copyright© 2010 Spokane Association of REALTORS® All rights reserved

